



VALLEY MOTOR ESCORT, LLC

General Escort Service Request Form

Company or Individual Requesting:	
Address:	
Contact Name:	Contact Phone #:
Fax #:	Email:

Day and Date of Service: _____ Time of Escorts Arrival: _____ Number of Escorts Requested: _____

Estimated Departure Time: _____ Payment Type (Circle one): Money Order, Cash, Credit Card (Fill out page 2 for credit card)

Escort Arrival Location (Name and Address): _____

Final Destination (Name and Address): _____

Please list all preferred information (ie, Description of Service, Route, Special Requests; be as detailed as possible):

Rates:

➤ **CALL FOR RATES – Subject to services to be preformed**

Print Name:	Sign:	Date:
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FOR VME USE ONLY

Confirmation By:	Date:	Time:
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NOTES:

*Once contract is received and confirmed, any cancellations must be received **no later** than 24 hours of the requested arrival time or will be subject to full payment.*
 Once a confirmation is sent, any changes are subject to escorts' availability and must be re-confirmed for approval.
 Valley Motor Escort may cancel this contract at any time due to the legality of the requested services or any safety issues pertaining to the requested services.
 It is the responsibility of the contracting party to obtain any special permits required for the requested services.

FAX REQUEST TO:
 (916) 244-2762 for all Sacramento/Stockton Areas
 (510) 225-3893 for all San Francisco Bay Areas